**(To Be Printed in Company Letterhead)**

**APPOINTMENT OF CONSULTANT**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Date: |  |  |  |  |  |  |  |  |  |  |

**To,**

**Ras Al Khaimah Economic Authority**

**Development Division**

**P.O. Box 10055, Ras Al Khaimah-UAE**

**Phone:**[**+971 7 2041111**](tel:+97172041111)

**Fax:**[**+971 7 2077120**](tel:+97172077120)

**Company Name: …………………… Facility/Plot/Warehouse No: ………………………………**

**Project Scope: ……………………………………………………………………………………………………………….**

Subject: **Information on Appointment of consultant**

|  |  |  |
| --- | --- | --- |
| **NAME:** |  | **E-MAIL:** |
| **DESIGNATION:** |  | **MOBILE NO.** |
| **SIGNATURE:** |  | **STAMP** |

We, [Client Name], are pleased to formally inform you that we have appointed M/s [Consultant Name], as our consultant for the aforementioned project. They are duly authorized to represent us in all technical matters pertaining to the design, construction, and completion of the project.

*\*\*The signatory must be the company’s manager as listed on the trade license. If a different individual is signing, an authorization letter must be provided.*