**APPOINTMENT OF CONTRACTOR**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Date:** |  |  |  |  |  |  |  |  |  |  |

**To,**

**Ras Al Khaimah Economic Authority**

**Development Division**

**P.O. Box 10055, Ras Al Khaimah-UAE**

**Phone:**[**+971 7 2041111**](tel:+97172041111)

**Fax:**[**+971 7 2077120**](tel:+97172077120)

**Company Name: …………………… Project Plot/Warehouse No: ………………………………**

**Project Scope: …………………………………………………………………………………………………………**

Subject: **Information on Appointment of Contractor**

|  |  |  |
| --- | --- | --- |
| **Appointment Confirmation by Client**  We, M/s [Client Name], are pleased to formally inform you that we have appointed M/s [Contractor Name] has been appointed as the main contractor for the aforementioned project. Following a thorough evaluation of their credentials, we are assured of their expertise and capability to successfully execute and complete the project. | | |
| **NAME:** |  | **E-MAIL:** |
| **DESIGNATION:** |  | **MOBILE NO.** |
| **SIGNATURE:** |  | **STAMP** |

|  |  |  |
| --- | --- | --- |
| **Recommendation and Confirmation by Consultant**  We, M/s [Consultant Name], confirm that M/s [Contractor Name] has been appointed by M/s [Client Name] as the main contractor for the project. Based on our evaluation, we recommend them for their expertise and capability to execute and complete the project to the required standards. We will continue to collaborate with all stakeholders, including the appointed contractor, to ensure quality, safety, and timely completion throughout the project's execution. | | |
| **NAME:** |  | **E-MAIL:** |
| **DESIGNATION:** |  | **MOBILE NO.** |
| **SIGNATURE:** |  | **STAMP** |

*\*\*The signatory must be the company’s manager as listed on the trade license. If a different individual is signing, an authorization letter must be provided.*