**Date:**

**To,**

**Ras Al Khaimah Economic Authority**

**Development Division**

**P.O. Box 10055, Ras Al Khaimah-UAE**

**Phone:**[**+971 7 2041111**](tel:+97172041111)

**Fax:**[**+971 7 2077120**](tel:+97172077120)

**APPOINTMENT OF CONTRACTOR FOR SIGNBOARD INSTALLATION**

|  |  |  |
| --- | --- | --- |
| **Appointment Confirmation by Client**  We, [Client Name], hereby formally appoint M/s [Contractor Name] to undertake the installation of our signboard in full compliance with RAKEZ standards and requirements. | | |
| **NAME:** |  | **E-MAIL:** |
| **DESIGNATION:** |  | **MOBILE NO.** |
| **SIGNATURE:** |  | **STAMP** |

|  |  |  |
| --- | --- | --- |
| **Acceptance of Appointment by Contractor**  We, M/s [Contractor Name], hereby accept the appointment to carry out the installation of the signboard. We commit to ensuring full compliance with all RAKEZ regulations as well as any other applicable authority guidelines and standards throughout the course of this project. | | |
| **NAME:** |  | **E-MAIL:** |
| **DESIGNATION:** |  | **MOBILE NO.** |
| **SIGNATURE:** |  | **STAMP** |

*\*\*The signatory must be the company’s manager as listed on the trade license. If a different individual is signing, an authorization letter must be provided.*